



Holy Spirit School

Principal: Roger Rooney

54 Highland Drive ♦ East Greenbush, NY 12061 ♦ phone: (518) 477-5739 ♦ fax: (518) 477-5743

Dear Community/Business Leader,

Once again, The Silent Auction Committee is preparing for one of our biggest fundraising events, ***Holy Spirit School's Ninth Annual Silent Auction Gala***, to be held on **Saturday, April 24, 2010** at **Crossgates Banquet House**. *All are welcome to attend this fun event!*

Holy Spirit School provides an **excellent academic program** in a **value-centered atmosphere** to over 320 students from Rensselaer, Columbia, Albany and surrounding counties. Our school is very proud of its academic achievements and hope you can support our future endeavors. Please visit our web site for more information about our school and to view pictures of last year's event at www.holyspiritschooleg.com.

The Silent Auction Committee is **seeking donations of items, services and monetary contributions**. **With your generous donation**, you will be assisting our school with maintaining and updating a wide variety of teaching techniques, instructional materials, and learning programs to integrate the academics that encourage each student's potential for growth. Our goal for this year's auction is to raise \$30,000.

Each year, the Silent Auction Committee produces an **Ad Book**, which recognizes our sponsors who have contributed to the auction's success. All contributions to Holy Spirit School are tax deductible and we will happily supply you with a receipt. If you would like to reserve ad space, or if you simply wish to support the event by placing a personal message, please contact the school at **(518) 477-5739** and a member of the committee will get back to you.

Please know that all contributions you make will positively impact our Holy Spirit School students. This also helps us instill in our students a sense of community. A member of our committee will follow up with you within the next two months to discuss your possible donation.

On behalf of the students and families of Holy Spirit School, **thank you in advance for your support and thoughtful consideration of our request.**

Sincerely,

The Silent Auction Committee
Holy Spirit School

Tax ID number: 14-1503936